Frodsham Town Council

Minutes of a meeting of
The Community Committee
held on Tuesday 14 March 2017 at 7pm
In the Town Council Office, Castle Park, Frodsham

Present: Cllr F Pennington (Deputy Chair), C Ashton, J Critchley, L Jones, V Kirk, A Oulton, M Poulton, P Williamson and L Brown (part only)
Mrs H Catt (Town Clerk)

In Attendance: Two members of the public (part only)

Meeting 10

No	Item	Note/Decision/ Action
189	**Apologies for absence**	Apologies were received from Cllrs D Critchley and M Neild.
190	**Declarations of Interest**	Cllr F Pennington – London Road Allotments.
191	**Minutes of Meeting 8 –** 14 February 2017	The minutes were approved and signed as a true record.
192	**Minutes of Meeting 9 –** 23 February 2017	Cllr L Jones had been present at the meeting. Once his name was added to those present the minutes were approved and signed as a true record.
193	**Opportunity for Public to Speak**	Mrs A Hayes a resident of Borrowdale Close attended to speak about the Townfield Lane consultation. She and her friends are calling on other residents on the Lakes Ward to make them aware of the consultation. Many homes have not received a copy of Frodsham Life. This had been reported to Frodsham Life and they have arranged for a leaflet drop to take place in the area this week.
	It was agreed to bring forward agenda item 204 at this point.	
204	**Townfield Lane Play Area**	1. It was noted that the consultation is underway with a deadline of 31 March. There have been issues with the consultation notification in Frodsham Life being received – as reported above. Previous experience of consultation on other play areas had been poor so this time council is trying to ensure it is done properly. The decision to hold consultation had been agreed at the last meeting (item 170). Frodsham Play Strategy identified Townfield Lane play area as the second priority for development. The need for a fenced toddler play area was identified in consultation that took place on Townfield Lane in 2015. Some councillors would prefer to invest in a new play area on land that FTC owns but would be informed by the results of the consultation. 2. Mr A Carter, a local resident, has offered his services to help with negotiating the lease – this was noted.
194	**Red Lion Bowling Club**	The issue holding back the signing of the lease relates to the Bowling Club not being a legal entity. Consequently, individual members would need to sign the lease and would become liable personally for the lease. It was agreed that a report outlining the full background to the land and the Bowling Club's lease should be presented to a future meeting before any further discussions or decisions can be made.
204	**Townfield Lane Play Area - continued**	Mr Carter arrived at 7.55pm and explained that he also works with the Land Trust and could assist with finding grants. He recommended that it would be prudent to ask for a 25 year lease as that is what many grant funders expect.

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		Cllr Linda Brown arrived at 8.05pm. TC reported that she had been told informally that the Charitable Trust are considering offering the lease at the same cost as the previous lease but this needs to be confirmed in writing. It was agreed that Mr Carter would be contacted once the results of the consultation are known to see what help he could provide.
195	**Hanging Baskets & Watering**	TC reported that she had invited 5 companies to quote for the work and 3 had responded ranging from £7,200 to £15,749. The most expensive element is the watering. Standing Order 1rvii was moved to exclude the public due the commercial sensitivities involved in the discussion and the meeting moved into Part B. Several options were discussed but the final motion agreed by majority was to recommend to council that the hanging baskets, lamppost planters and planters should be supplied and installed by company 4 at a cost of £4430+VAT and alternative methods of watering should be researched and recommendations brought back to the next meeting - **R1**
	The meeting returned to Part A.	
196	**Ship Street**	It was noted that there is a meeting planned for 21 March at 6pm with Weaver Vale Housing Trust to discuss options for Ship Street.
197	**Manley Road Copse**	a. Trees – A large tree came down during Storm Doris and has caused damage to two neighbouring properties. TC is waiting for final quotations for the repairs before submitting an insurance claim. The excess will be £250. The rest of the trees will be cleared by the end of this week. b. Cllr Pennington is awaiting an appointment with the Land Registry. c. Lease – It was agreed by majority that the Lease is unnecessary following confirmation from the surveyor that there is no FTC land in the neighbour's garden – proposed and seconded by Cllrs J Critchley and F Sutton.
198	**Noticeboard on Church Street**	The need for an accessible noticeboard somewhere in the town centre had been identified and the site by the bridge in Church Street was agreed. It was agreed unanimously to order a noticeboard which will take 6 A4 sheets at £850+VAT – **EP1.**
199	**Telephone boxes**	BT have confirmed that the boxes are 'ours to do with as we please'. It was agreed to offer the one outside the Bulls Head to the local school or St Lawrence's to use as a public noticeboard. It would not be possible to move the one at The Quay as it is in very poor condition so it was agreed unanimously to get it removed.
200	**Street Lighting**	This has been reported to CWAC who say they have done all they can. It will be raised with WVHT at the meeting next week. It was agreed that a formal letter should be sent to CWAC outlining their Duty of Care responsibilities to elderly and vulnerable people especially in the Ashton Drive area, which is badly hit by alcohol-related anti-social behaviour.
201	**London Road Allotment**	TC reported back on a meeting she and Cllr Sutton had with Mr Stevenson. Further information was needed into the background so it was deferred to the next meeting.
202	**Allotment**	It was agreed unanimously to purchase the new door for the London Road Allotment shed at £70+VAT – **EP2.** It was noted that TC has agreed to support the Allotment holders to make an application for grant funding for the footpath renovations.
203	**Field Hire**	TC gave a report about the recent visit by the circus to the community field. The circus has left significant damage and TC has approved the repairs, which will cost £425+VAT plus a load of top soil, approximately £300. TC has written to the circus, recorded delivery to remind them of their obligations under the Terms & Conditions of Hire. It was agreed that TC should write to the Circus Guild chairman to report the incident.

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		The review of the Terms and conditions of hire was deferred to the next meeting.
204	**Townfield Lane Play Area**	Discussed earlier.
205	**Noticeboard at GPs**	Cllr Jones has a meeting at the Health Centre next week.
206	**Clerk's updates**	Annual Allotment inspection will take place on Sunday 2 April at 2pm – meet on the Station Car Park near the footpath up to London Road Allotment.
207	**Next meeting**	Tuesday 11 April 2017

R1: to agree that the hanging baskets, lamppost planters and planters should be supplied and installed by company 4 at a cost of £4430+VAT and alternative methods of watering should be researched and recommendations brought back to the next meeting.

EP1: to order a noticeboard which will take 6 A4 sheets at £850+VAT**.**

EP2: It was agreed unanimously to purchase the new door for the London Road Allotment shed at £70+VAT**.**