Frodsham Town Council

Minutes a meeting of
The Community Committee
held on Tuesday 6 December 2016 at 7pm
In the Town Council Office, Castle Park, Frodsham

Present: Cllrs F Pennington (Chair), C Ashton, J Critchley, V Kirk, L Jones, M Nield, A Oulton, M Poulton, F Sutton and P Williamson**.**
Mrs H Catt (Town Clerk)

In Attendance: Mr N Roberts, Weaver Vale Housing Trust.

Meeting 6

No	Item	Note/Decision/ Action
107	**Apologies for absence**	Cllrs L Brown and D Critchley
108	**Declarations of Interest**	Cllr M Nield – Red Lion Bowling Club & Park Lane. Cllr F Pennington – London Road Allotments. Cllr A Oulton – personal interest in Park Lane. Cllr P Williamson – Park Lane.
109	**Minutes of Meeting 5 –** 15 November 2016	The minutes were approved and signed as a true record.
110	**Opportunity for Public to Speak**	No requests have been received by the Clerk.
111	**Ship Street**	Neal Roberts from Weaver Vale Housing Trust outlined the ways in which WVHT could support FTC with developing the land on Ship Street. He stated that current Government Policy is around affordable housing – shared ownership and rental; and support for ex-servicemen. WVHT would look to work in partnership with FTC. The Chair thanked Neal for attending. FTC will consider options for the development of the land at future meetings.
112	**Aqua Park**	The written update from Vivien Shaw was noted. Vivien will attend the next meeting for a further update.
113	**Cemetery**	TC was asked to seek an additional quotation and to get more detailed specification from one of the current bidders. It was noted that FTC had agreed to establish a separate Cemetery Committee.
114	**Bus Shelters**	CWAC have ordered the seats. The need to change the colour of the bus shelters was discussed. It was agreed that TC should contact the bus companies to make them aware that buses are not stopping at these shelters and the farmer to get the hedges trimmed around the shelters to make them more visible.
115	**Noticeboard in GPs Surgery**	No update. Cllr Jones will check with the surgery if we can utilise a noticeboard previously used by WCHT.
116	**Play Areas**	
116.1	ROSPA Inspection	TC to check whether it is mandatory to have ROSPA carry out an annual inspection; or if our Insurance Company would demand this. Risk has to be weighed against financial considerations. 8.05pm Cllr Jones left the meeting. TC was delegated to liaise with the Facilities Manager about the safety of the current equipment and to remove or tape closed any that was felt to be dangerous. A note explaining why this had happened will be publicised on our website and facebook.

No	Item	Note/Decision/ Action
116.2	Park Lane	The Park Lane Group are planning to submit a bid to the Community Benefit Fund – deadline February 2017. The bid to Aviva was unsuccessful. They haven't heard from WREN yet. They are also thinking of applying to ASDA and other supermarket.
116.3	Townfield Lane	TC read out the letter received from the Feofees suggesting a staged increase in rent. This was noted. TC had sent the draft lease to our solicitors to seek his advice. TC will contact the Feofees to check that they have extended the existing lease until a new lease is signed. TC to seek an additional quotation for the removal of the play equipment and levelling of the grassed areas and to ask all contractors if there is any scrap value in the play equipment.
117	**Ground Maintenance SLA**	The revised SLA tender pack and timetable was agreed. Hanging basket contract and timetable - deferred to next meeting.
118	**London Road Allotments**	No update – TC to contact Mr D Stevenson.
119	**Red Lion Bowling Green**	a. Lease – No update. To note the costs of the work carried out by the solicitor to date is £650+VAT. b. Path repairs – The bowling group hasn't taken up the offer of support applying for a grant. Cllr Nield will contact them again.
120	**Manley Road Copse**	a. Trees – The contractor is awaiting the felling licence. b. Boundary – The boundaries as registered with the Land Registry were noted. c. Lease – No action agreed. It was agreed that Cllr Pennington would approach the Land Registry with the evidence he has found disputing the boundaries as registered.
122	**Kingsway**	It was agreed that the request to rent the strip of land would not be granted as there are significant issues relating to the leasehold on the land.
123	**Bench on Church Street**	TC is to ask CWAC if they could place 1 or 2 bee bollards along the pavement outside Costa Coffee to prevent parking on the pavement. TC to check the excess on the insurance before deciding which seat to order. Consideration of placing a new noticeboard in the area should be discussed at the next meeting.
124	**Playing Field Hire**	There were no applications.
125	**War Memorial**	It was agreed unanimously that TC should commission a survey approximately £1,000+VAT. To agree to make an application to the War Memorial Trust for a grant towards the costs of the survey (75% of costs).
126	**Telephone boxes**	Cllr A Oulton reported that he was liaising with the Fire Service about delivering Defibrillator training in the New Year. Criteria for prioritising the individuals who can attend will be developed. 9.05pm Cllr Sutton left the meeting. The third defibrillator has been installed at the Police Station. Cllr Pennington is still trying to find a site near the Quay telephone box for the fourth one and TC has asked the Community Centre. TC to check the agreement with BT about whether the unusable boxes can be moved or sold. TC will also publish a list of defibs and there availability.
127	**Christmas Festival**	The Festival had gone well. There was general disappointment with the negativity about the event on facebook. TC had received an email from the Captive Animal Protection Society. It was agreed to refer this to the Christmas Festival Working Group.

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128	**Budget 2016-17**	The virements suggested by the Finance Scrutiny sub-committee for Community budgets were accepted.
129	**Action Plan & Budget 2017-18**	The Action Plan & Budget for 2017-18 were accepted.
130	**Winter Gritting Scheme**	TC reported that the Admin Officer had contacted all the existing members of the gritting scheme to see if they needed any more grit. Only a few do at the moment. Several Cllrs who are on the scheme had not received the email – TC will check with AO.
131	**Great British High Street**	Defer to the next meeting.
132	**Clerk's updates**	Over 70s Voucher – The case of an elderly couple who had missed the deadline for application, due to exceptional circumstances, was discussed. It was agreed by majority that the deadline, as agreed, should be kept and no further vouchers issued. TC will deal with any further applications.
133	**Next meeting**	Tuesday 10 January 2016

Meeting closed at 9.30pm.