Frodsham Town Council

Minutes of a meeting of
The Community Committee
held on Tuesday 12 April 2016 at 7pm
In the Town Council Office, Castle Park, Frodsham

Present: Cllrs L Brown (Chair), J Critchley (FTC Chair), M Poulton, A Oulton, C Ashton, M Nield and F Pennington.
Mrs H Catt (Town Clerk)

Cllr Brown welcomed Cllrs M Nield, J Critchley and M Poulton as new members of the Community Committee.

Meeting 11

No	Item	Note/Decision/ Action
202	**Apologies for absence**	Cllrs S Wakefield and F Sutton
203	**Declarations of Interest**	Cllr M Nield – Park Lane Play Area Group & red Lion Bowling Club. TC to check if these needed to be declared.
204	**Minutes of Meeting 10**	These were agreed as a true record and signed by the Chair.
205	**Opportunity for Public to Speak**	No requests had been received by the Clerk.
206	**Cemetery sub-committee**	a. The water main works have been completed. b. FTC accepted the Terms of Reference. Membership of the Sub-committee will be Cllrs C Ashton, F Pennington, M Poulton, J Critchley and L Brown. Others to be invited to join the Sub-committee are Mr J Nield, Mr N Smith and a representative of the clergy – Father Mills may not be available as he is retiring later this year. TC to call a meeting in May. c. TC had received an email from a lady who was having difficulties getting her father, who uses a wheelchair, to visit her mother's grave as it was difficult to push him on the grass. She has suggested removable mats which could be stored in the toilet and used as and when required. It was agreed that TC should meet the lady at the cemetery and discuss the matter further; find out more about temporary matting and to arrange for a RADAR lock to be fitted to the toilet and keys available for sale in the office. TC will also check on DDA compliance. TC to ask the Facilities Manager if he can put the old table back in place as some people use it as a seat.
207	**Public Signage** (TC)	Almost all the signs have been put up now. Still a couple at Hob Hey Wood and Churchfields Community Orchard to go up. There had been issues relating to the new sign on Park Lane Play Area as it differed from the old sign. It was agreed that the old sign should be removed – TC will ask the Facilities Manager (FM) to do this. Cllr M Nield will bring TC a copy of the Bye-laws relating specifically to Park Lane. It was noted that FTC can choose not to enforce Bye-laws.
208	**Play Areas**	a. Play Areas Working Group - Cllrs Poulton and Oulton who had supported this at FTC agreed to report back that they were happy for play areas to stay part of the main Community meeting. b. Churchfields – The old play equipment has been repainted. TC to chase up the new swings & chains. c. Townfield Lane – TC had spoken to the consultant who suggest a site visit. Cllrs Brown and Ashton will meet with him to discuss the potential of the site at Hob Hey Wood – FM to attend if possible. d. Top Road – It was agreed to suggest to Environment Committee that a Community Orchard should be planted in the area around the play area that belongs to FTC. Hedging stakes could be used to mark the boundary. e. Park Lane – Notes of a meeting TC had with Park Lane representative and Cllr Pennington has been circulated. Cllr Nield explained that they

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		were being supported by Cheshire Community Action to develop bids for funding. They had carried out a survey of 360 homes in the area and had over 60% response with 93% in favour. The only change was reducing the number of gym pieces to 6 and development of a toddler play area. They are currently getting quotations from 3 firms and will be holding an Open Day at the Health Centre for public consultation. f. Ship Street – The minutes of the meeting with CWAC had been circulated. CWAC have gone back to seek approval to make a formal offer to release the convenant on condition that FTC negotiate asset transfer of the Salt Work Farm (not the football pitch area) with 30% of the net receipts for the land being put into a Holding Account to be used once everything has been agreed – 15% for capital improvement and 15% for management of the area. It was agreed that TC would take the CWAC offer of releasing the covenant straight to FTC as long as it was along the lines discussed. g. CWAC Sports Facilities Survey – TC to complete this with a member of Community committee.
209	**Memorial Field**	Problems with motorbikes and cyclist have been reported to the PCSO. Any further issues should be reported to 101 so they are logged.
210	**Queen's Birthday Beacon**	Notes from 2 meetings had been circulated. It was noted that First-Aid services have been booked at £55.20+VAT. It was agreed that the concert and barbeque should be held at Castle Park and the beacon lighting on the Memorial field. TC has contacted CWAC to get permission to use the park, First Aid services about the change in venue and Rotary about using their stage and the barbeque. The Silver Band and Dead Pixels are OK about the move. Once everything is confirmed a new poster will be circulated and publicity will be issued on social media.
211	**Hedge at St Laurence's Church Car Park**	The fencing and posts have been delivered. Cllr Oulton will liaise with FM about installation.
212	**Allotments**	There is no progress on the London Road Allotment wall claim.
213	**Councillors Memorials** (Cllr M Poulton)	The current policy is for deceased ex-Councillors to have a plaque on a bench in their ward. Cllr Turner's husband had not wanted this so she had a tree at the cemetery. It was agreed to get quotes for digitizing the Commemorative Tree books so they would accessible on the website. **R1:** A board should be erected at a Community Orchard in each ward where plaques for deceased ex-Councillors could be placed to commemorate their lives.
214	**Red Lion Bowling Green Lease**	The lease has been issued to the Bowling Green members and they are seeking advice from their solicitor before signing.
215	**Manley Road Copse Lease**	It was agreed that the resident should pay the solicitor's fees. TC to get quotations for conveyancing fees from local solicitors.
216	**Christmas Festival 2016**	The minutes of the meeting held on 23 March 2016 were circulated. **EP1:** It was agreed to go with the quotation from the local company that had provided the service in previous years at £480+VAT.
217	**Ship Street Bus Shelter**	The working party will be dismantling the bus shelter on Saturday 16 April.
218	**Benches**	a. WW1 Commemorative Bench – The bench is now in situ. b. Bench on Bradley Lane – The bench is now in situ.
219	**Telephone boxes**	Free paint has been received from James Briggs Limited. The boxes will be repainted in the next few weeks.
220	**Chipper/Shredder**	After discussion it was agreed that purchasing a domestic chipper or shredder wouldn't be suitable and a commercial one would be too expensive.
221	**Lights in Tree**	CWAC Tree Officer has confirmed that the work will be carried out without the need for the lights to be removed.
222	**Christmas Tree**	It was agreed that TC would seek quotations from local tree providers.
223	**Bike Project Expansion Plans**	Deferred until the next meeting.

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224	**Flagpole**	No progress – still waiting for permission from HLF.
225	**Cheshire Community Action**	**EP2:** It was agreed to pay the annual subscription of £100.
226	**Clerk's updates**	TC circulated end of year spend against budget figures, details of all expenditure and details of Other receipts. A detailed breakdown of any overspends will be presented to the next meeting.
227	**Next meeting**	Tuesday 10 May 2016 7pm

Meeting ended: 9.30pm

EP1: Christmas Festival First-Aid - It was agreed to go with the quotation from the local company that had provided the service in previous years at £480+VAT.
EP2: Cheshire Community Action - It was agreed to pay the annual subscription of £100.

R1: A board should be erected at each Community Orchard (one in each ward) where plaques for deceased ex-Councillors could be placed to commemorate their lives.

Signed_____ **Dated**_____

Town Clerk: Mrs H Catt
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