Frodsham Town Council

Minutes of a meeting of
The Community Committee
held on Tuesday 8 March 2016 at 7pm
In the Town Council Office, Castle Park, Frodsham

Present: Cllrs L Brown (Chair), C Ashton, L Jones, A Oulton, F Pennington and F Sutton.
Mrs H Catt (Town Clerk)

In Attendance: Cllr J Critchley

Meeting 10

No	Item	Note/Decision/ Action
179	**Apologies for absence**	Cllrs C Collins-Doyle and M Poulton.
180	**Declarations of Interest**	Cllrs F Sutton – Crowmere and Top Road Play Area.
181	**Minutes of Meeting 9**	The minutes were agreed and signed.
182	**Opportunity for Public to Speak**	No requests have been received by the Clerk.
183	**Appointment of Deputy Chair**	Cllr F Sutton was elected as Deputy Chair.
184	**Cemetery sub-committee**	The Terms of Reference were agreed – **R1**. Cllrs Ashton and Pennington volunteered to be members and membership would be opened up to full Council – **R2**. It was agreed go for the lowest of the 3 quotations at £350+VAT for the repair of the water main received – **EP1**. A letter had been received which asked for improvements between the graves to allow access for wheelchair users and in bad weather. This will be referred to the Sub-committee and TC will get quotes for grass grids.
185	**Public Signage (SM)**	Signs will be put up on existing posts were possible. The Facilities Manager can contact members of Committee to agree position of new signs if in any doubt. It was agreed that there was no need for signage at Ship Street. It was agreed that planters were not required at the boundary signs. Daffodils will be planted at the Kingsley Road sign in the Autumn.
186	**Play Areas**	It was agreed that there was no need for a separate Working Group - **R3**. <u>Ship Street</u> covenant – a meeting is being organised with CWAC to discuss this further. TC to circulate the original offer and find the previous valuations. <u>Townfield Lane</u> – the existing lease ends 31 December 2016. A meeting has been held with the Feofees who are happy to issue a new lease but will be increasing the rent to £1500pa. Other options were under discussion. TC will contact the person who designed Churchfields to seek his professional advice about the suitability of another area. <u>Top Road</u> – TC to get quotes for fencing the whole area owned by FTC. The area between the play area and the new fence could be considered for a Community Orchard. Although there is a Bye-laws stating No Dogs in play areas it only relates to Townfield Lane and would be unenforceable. It was noted that the old equipment has been repainted. TC to chase up the new swings.

No	Item	Note/Decision/ Action
187	**Hedge at St Laurence's Church Car Park**	It was noted that the fencing and posts have been ordered and are expected any day.
188	**Allotments**	Following the annual visit it was agreed that the Facilities Manager would assist one of the allotment holders on London Road to trim a hedge and that one of Ashton Drive ploy holders could erect a greenhouse. It was agreed that in future the annual visit should be in September each year. It was agreed to pay the solicitor's bill for Ashton Drive Lease @ £1200+VAT for all the work involved – **EP2**.
189	**Councillors Memorials**	Deferred to the next meeting.
190	**Red Lion Bowling Green Lease**	Following advice from the solicitor it was agreed to stick to the 5 year lease and get it signed by the Bowling Club as soon as possible. TC to ask them to invite FTC to their AGM and it was agreed that Cllr M Poulton would attend.
191	**Manley Road Copse Lease**	There had been an incident at the weekend where a branch from a tree on FTC land had fallen and damaged the property. It was agreed that FTC would pay for the repairs at £275 as there was a £250 excess if an insurance claim was made - **EP3**.
192	**Ship Street Bus Shelter**	Although 5 local handymen had been approached about removing the bus shelter no-one had submitted a quotation. Cllrs Oulton and Sutton agreed to assist if the Facilities Manager was able to do the job. TC to contact CWAC to ensure that there would be no objection to the shelter being removed and a planter being placed on that spot.
193	**WW1 Commemorative Bench**	No progress.
194	**Bench on Bradley Lane**	The new bench has arrived but there will need to be a cement plinth built first. It was agreed to ask the contract building the WW1 bench plinth to build this one.
195	**Telephone boxes**	After further consideration it was agreed to go with the lowest quotation of £1420+VAT for the refurbishment of the telephone boxes – **EP4**
196	**Lights in Tree**	Cllr Oulton reported that following discussion with CWAC's Tree Officer it should be possible to trim the tree without removing the lights.
197	**Christmas Tree**	No progress.
198	**Bike Project Expansion Plans**	Cllr Ashton agreed to liaise with the Leisure Centre and the Bike Project and report back.
199	**Flagpole**	No progress.
200	**Clerk's updates**	Update on London Road Allotment cliff face - Item for the agenda.
201	**Next meeting**	12 April 2016 at 7pm

R1: To agree the Cemetery Sub-committee Terms of Reference (184).
R2: Councillors are invited to become members of the Cemetery Sub-committee (184).
R3: To agree that there is no need for a separate Play Area Working Group (186).

EP1: It was agreed go for the lowest of the 3 quotations at £350+VAT for the repair of the water main received.
EP2: It was agreed to pay the solicitor's bill for Ashton Drive Lease @ £1200+VAT (188).
EP3: It was agreed that FTC would pay for the repairs at £275 caused by a fallen branch (191).
EP4: It was agreed to go with the lowest quotation of £1420+VAT for the refurbishment of the telephone boxes (195)

Signed: _____ **Date:** _____